

The Annual Quality Assurance Report (AQAR) of the IQAC

2017-18



Submitted

By

Balasinor Vidya Mandal Managed

C.&S.H.Desai Arts and L.K.L Doshi Commerce College

(Mahalaxmiben Manilal Shah Vidyanagar)

(Affiliated to Shri Govind Guru University)

Accredited 'B' by NACC (2.29 CGPA)

Sevalia Road, Balasinor-388255(Gujarat)

To

NAAC

National Assessment and Accreditation Council

Bangalore

2018

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Document revised by: Dr. Ganesh Hegde, Assistant Adviser and B. S. Ponmudiraj, Assistant Adviser, NAAC

Part – A

1. Details of the Institution

1.1 Name of the Institution	C & S.H DESAI ARTS AND L.K.L DOSHI COMMERCE COLLEGE
1.2 Address Line 1	Mahalaxmiben Manilal Shah Vidyanagar
Address Line 2	Sevalia Road
City/Town	Balasinor Dist-Mahisagar
State	Gujarat
Pin Code	388255
Institution e-mail address	dmachhi24@gmail.com
Contact Nos.	02690-266079, 267915
Name of the Head of the Institution:	Prin.Dr.D.P.Machhi
Tel. No. with STD Code:	02690-266079,267915
Mobile:	+919427836118
Name of the IQAC Co-ordinator:	Prof.K.G.Thakar
Mobile:	+919687283171

IQAC e-mail address:

dmachhi24@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/PCA/46/130 dated 16/09/2008

1.5 Website address:

www.balasinorcollege.com

Web-link of the AQAR:

www.balasinorcollege.com/IQAC/AQAR17-18.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.29	2008	5 yrs.
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

28/02/2008

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ 2009-10 _____ (28/08/2010)
- ii. AQAR _____ 2010-11 _____ (24/08/2011)
- iii. AQAR _____ 2011-12 _____ (20/09/2012)
- iv. AQAR _____ 2012-13 _____ (26/10/2013)
- v. AQAR _____ 2013-14 _____ (DD/MM/YYYY)
- vi. AQAR _____ 2014-15 _____ (26/09/2015)
- vii. AQAR _____ 2015-16 _____ (13/09/2017)
- viii. AQAR _____ 2016-17 _____ (26/09/2018)
- ix. AQAR _____ 2017-18 _____ ()

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Program

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

- DOEACC Recognised Dept.of. Information Technology
- M.S.W Program

1.12 Name of the Affiliating University (*for the Colleges*)

SHRI GOVIND GURU UNIVERSITY
GODHRA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Program	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programs	<input type="text"/>	ther (<i>Specify</i>)	<input type="text"/>
UGC-COP Programs	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8 No. of other External Experts	<input type="text" value="-"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	Two
2.11 No. of meetings with various stakeholders:	
No.	<input type="text" value="04"/>
Faculty	<input type="text" value="01"/>
Non-Teaching Staff	<input type="text" value="01"/>
Students	<input type="text" value="01"/>
Alumni	<input type="text" value="01"/>
Others	<input type="text" value="01"/>
	<input type="text" value="01"/>
	Management
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Career opportunities through vocational courses
- A lecture on GPSC exam preparation
- Competitive exams – challenges and opportunities

2.14 Significant Activities and contributions made by IQAC

1. Examination reform
2. Orientation program for Sem-1, 3 & 5 students
3. Academic Audit of faculty
4. Student's Seminar
5. Administrative audit of non-teaching staff
6. Organization of placement programmes in collaboration with various agencies
7. Quality up gradation through participation and collaboration with other Academic institutions.
8. University sports day and Sports Activities
9. Celebration of Guru Purnima
10. Teacher's Day Celebration
11. Completion of walking track

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.Continuous evaluation	executed
2.RUSA application	executed
3.Academic audit	Academic audit was conducted the meetings were held to facilitate interaction between IQAC and departments
4.Administrative audit	executed
5.Remedial classes	Remedial classes were conducted to help the slow learners improve their academic performance
6.Career counselling for final year students	Final year students were counselled by faculties regarding various competitive exams (NET,SLET,TET,TAT,GPSC)
7. Examination Reform drive	CCTV Surveillance College Examination Committee headed by Convener Prof. H.J.Shukla conducts examinations in fair, disciplined and transparent manner and monitors the process.
8. Golden Jubilee celebration preparation	Finalization of committees and their functions under the direction of Principal

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

On the basis of AQAR.The Management initiated a series of quality improvement measures more ad-hock staff was recruited to tackle the permanent staff deficiency. Infrastructure like renovation of the auditorium and R.C.C roads were built through financial support.

Study tour and Interaction with business and industrial organizations were held

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programs

Level of the Program	Number of existing Programs	Number of programs added during the year	Number of self-financing programs	Number of value added / Career Oriented programs
PhD				
PG	07			
UG	07			
PG Diploma				
Advanced Diploma				
Diploma	01			
Certificate	08	01		05
Others		M.S.W	M.S.W	M.S.W
Total	24			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programs:

Pattern	Number of programs
Semester	07 + 07
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

SGGU board of studies revises and updates regulations and syllabi and as our college is affiliated with SGGU we follow and implement regulations and syllabi as directed.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- Commencement of Institute of M.S.W as approved by SGGU
- Department of Information Technology (D.I.T) introduced courses like D.C.A & Tally

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	19	07	12	-	07(Recruited by College Management)

2.2 No. of permanent faculty with Ph.D. 12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty 06 Visiting 02 part time 07 ad-hoc

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	15	05
Presented papers	05	15	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT
Quiz
Debates
Interactive session
Documentaries and films
BISAG LECTURES

2.7 Total No. of actual teaching days during this academic year 249

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Bar Coding, MCQs

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

08		
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2.10 Average percentage of attendance of students

81%

2.11 Course/Program wise

Distribution of pass percentage :

Title of the Program	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A Sem I & II	550	02	07	180	205	71.63
B.A Sem III & IV	347	01	04	82	142	65.60
B.A Sem V & VI	340		8	59	148	63.23
B.com Sem I & II	151		4	39	49	61
B.com Sem III & IV	124		2	34	42	63
B.com Sem V & VI	82	01	05	12	31	60
M.A Sem I & II	338	02	05	75	104	55
M.A Sem III & IV	249	01	08	66	86	64
M.Com Sem I & II	80	01	02	08	32	54
M.Com Sem III & IV	45		01	03	20	53
D.I.T	60					

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Assignments for each SEM.
- Project work for commerce students
- Monthly evaluation test for all semesters
- IQAC promotes use of ICT
- Seminar Work for Arts Students
- Study/Industry visit for Commerce students
- IQAC promotes students to handle and monitor classroom activities on special occasions
- IQAC holds direct interaction with students

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programs</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Program	08
HRD programs	01
Orientation programs	02
Faculty exchange program	
Staff training conducted by the university	02
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	14		09(Appointed by Balasinor Vidyamandal)
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC makes faculty members aware of the research grants and facilities for research Activities IQAC promotes research activities and as a result research articles are published

3.2 Details regarding major projects NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects NIL

	Completed	Ongoing	Sanctioned	Submitted
Number			01	
Outlay in Rs. Lakhs			1,36,000/-	

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals	02	04	
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number			02		02 Workshop
Sponsoring agencies					College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

- 1. Jtu(RAJ)
- 2. S.P.Uni
- 3. Somnath Sanskrit Uni.
- 4. Lakulish Yog Uni.

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
20	04	06	06	04		04

3.18 No. of faculty from the Institution
Who are Ph. D. GUIDES?
And students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. Of students participated in NCC events:

University level State level
National level International level

3.23 No. Of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text" value="03"/>	International level	<input type="text"/>

1.Best Cadets (Thal Sainik Camp, National Games)

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text" value="08"/>	NSS	<input type="text" value="02"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

C & S H Desai Arts & L.K.L Doshi Commerce College, Balasinor has constantly emphasized on reaching out to needy sections of society. Located in the very backward area, the college recognized the need to extend its services to the most needy sections of the community in the surrounding areas of the college. The college organized a variety of extension activities. Noteworthy among them are as following.

- A Blood Donation camp was organized by college NSS and NCC units in association with Red cross society and K.M.G. Hospital.
- College renders Medical services to needy students regularly on every Saturday with co-operation from K.M.G Hospital Balasinor.
- An NSS annual camp was held at Nava Handiya from 18th feb to 25th feb.
- Health check up for boys and girls(Routine)
- The NSS wing of college as adapted a Village, Nava Handiya. Many cultural programs and social services were conducted to enlighten the people about health and importance of cleanliness
- A lecture on Swineflu awareness by CMO K.M.G Hospital Balasinor
- A guest lecture by Dr.Vimal Patel(M.D Physician) was organized on 28 Aug,2016 as part of awareness program on Tobacco addictions and female foeticide
- C.W.D.C wing of college conducted classes on “Baal Shishu Sambhal”(Child care) and women health in association Tribhovan Foundation. It was a vocational course and can bring job to college girls students.
- Students rally in the Town for Cleanliness drive under Swachhata Abhiyan
- Red Ribbon club – Addressing gynaec problems in girls students
- Balasinor Vidyamandal and Sangita Kiran Doshi Charitable Trust sponsored lecture series -35

- Sanskrit week celebration from 31/07/2017 to 05/08/2017
- Hindi divas celebration 14th September
- 50 students and principal and faculty members participated in the Education fair 2017 organised by Govt. Of Gujarat Higher Education
- Counselling session for literate un employed
- Female related Laws – lecture organised by Balasinor Court
- Recruitment fair organised by District Employment Exchange office Lunawada Date 28/06/2017

- Sports Activities

- Our College Team became intercollege Handball Men Tournament Champion Organised by SGGU

- Our college won Gujarat University southzone intercollege Men Handball Tournamrnt Championship

- Our college became Gujarat Uni. Interzonal Handball runnerup

- Our college became SGGU intercollege Basketball Men Tournament Runnersup

- Gymnasium with sports facilities got established

- Our college became Gujarat Uni. Southzone intercollege Women Volleyball Tournament Champion

- Our two college football team player got selected in SGGU football team

- Our two college Girl players selected in Gujarat Uni. Volleyball team

- One college team player got selected in Gujarat Uni. Handball team

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	30914 sq.mtr	Gymnasium	College Management	106559/-
Class rooms	21	M.S.W Building 534.92 sq.mtr	College Management	50,00,000/-
Laboratories	03			
Seminar Halls	01			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Benches - 100, Computes- 40 Water cooler-02			
Value of the equipment purchased during the year (Rs. in Lakhs)	10,36,000/-		College Management	
Others				

4.2 Computerization of administration and library

- A system engineer is appointed for the maintenance of the computers and its accessories.
- The library provides open access to staff and students.
- At the beginning of the year, the librarian addresses the students, explaining the methods of using library
- Journals and magazine are kept in open racks.
- CCCTV has been installed in the library for security purpose

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	28478		299	75647/-	28777	
Reference Books	3207		266	45898/-	3473	
e-Books						
Journals/Magazines	65				65	
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	105	33	Wi-Fi campus		60	08	01	03
Added								
Total	105							

4.5 Computer, Internet access, training to teachers and students and any other program for technology up gradation (Networking, e-Governance etc.)

- Every Department(faculty and students) are provided the facilities of computers and internet system at D.I.T
- Students are encouraged to make use of computers for their project work and PPP
- Wi-Fi facility available in the campus

4.6 Amount spent on maintenance in lakhs :

i) ICT	1, 00,000/-		
ii) Campus Infrastructure and facilities	2,72,255/-	Doors/Windows Maintance	90551 /-
		Painting	2,470/-
		College Campus Exp.	1,66,050/-
		College Raparing	13,184/-
iii) Equipments	4,78,396/-	Wi-Fi installation	30,000/-
		CCTV Maintance	32,468/-
		Electrical	3,90,758/-
		Fire Safety	2,200/-
		Computer Maintance	11,170/-
		A.C Repairing	11,800/-
iv) Others			
Total:	8,50,651/-		

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation program for Sem-I students
- IQAC helped in establishing reception counter for providing information to visitors and students.
- Xerox facility is maintained and kept open for the students.
- Financial assistance is extended to weaker students and personal counseling is given by teachers for their problems(Academics or personal)
- Mock drills (Modal test and interviews) were held at the department level
- The college publishes its updated prospectus and handbook annually the IQAC coordinator explains the salient aspects of CBCS system.
- The Heads of the Departments explain the course materials and question pattern.
- IQAC makes students aware about the 'book bank' yojana

5.2 Efforts made by the institution for tracking the progression

- Feedback from students is taken on regular basis.
- Self –appraisal of the students and faculties
- A proper counseling is done through the counseling cell with newly students
- Suggestion Box
- The alumni association maintains consistent correspondence with the former students
- Department of the foundation courses helps students in personality development
- Add-on courses (like SCOPE,I.T, Language skill) help on students get employment opportunities

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1649	844	05	02(M.Phil)

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

U.G

Men	No	%	Women	No	%
	816	51.20		778	48.80

P.G

Men	No	%		No	%
	183	25.70		523	74.30

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
627	296	169	1215		2307	575	260	138	1333		2306

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

A course for increasing proficiency in English Scope – (Society for creation of opportunity through proficiency in English) is run in collaboration with Govt.of.Gujarat and Cambridge University

Faculty members provide guidance and counseling to students for G.P.S.C, NET, SLET, TET, and TAT Exams

No. of students beneficiaries

100

5.5 No. of students qualified in these examinations

NET	02	SET/SLET	04	GATE		CAT	
IAS/IPS etc		State PSC	04	UPSC		Others	52

5.6 Details of student counselling and career guidance

revised A regular counseling is provided specially to Sem-V & VI students for their career prospects and competitive exams by Disha Club

No. of students benefitted

600

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	116		

5.8 Details of gender sensitization programs

- Counseling by college C.W.D.C unit
- Female health awareness programs
- A lecture on the laws related to women for their rights and protection

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

05

National level

02

International level

No. of students participated in cultural events

State/ University level

06

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

National level

International level

Cultural: State/ University level

01

National level

International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	100	75,820/-
Financial support from government		30,72,500/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level

02

National level

International level

Exhibition: State/ University level

01

National level

International level

5.12 No. of social initiatives undertaken by the students

06

5.13 Major grievances of students (if any) redressed:

1. Separate Toilet facility for girls
2. Refreshment facility provided for students
3. Separate drinking water facility for boys & girls

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- To provide value-based education to students of rural and socially and economically weaker sections of society .
- To make them competitive and to imbibe in them the humanistic ideals of tolerance, peace , secularism , and social harmony.

6.2 Does the Institution has a management Information System

yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

11 faculty members are paper –setters in SGGU
05 faculty members are in BoS in SGGU

6.3.2 Teaching and Learning

Use of ICT, MCQs, Quiz, Debates, Seminars,
Assignment Projects,

6.3.3 Examination and Evaluation

Continuous evaluation by MCQs, assignments and projects.
Internal evaluation process reset

6.3.4 Research and Development

Research fellow must present his / her work before
research committee prior to writing synopsis and
thesis

6.3.5 Library, ICT and physical infrastructure / instrumentation

Book- bank facility is provided to all students
Separate reading rooms for boys and girls
Free access to Wi-Fi enabled computer in library

6.3.6 Human Resource Management

All faculty members contribute in activities of college

6.3.7 Faculty and Staff recruitment

Teachers are recruited by our management on ad-hoc basis due to vacant posts of faculty

Administrative staff is also recruited by our Management on Ad-hoc basis

6.3.8 Industry Interaction / Collaboration

Our Commerce faculty interacted and collaborated with L.I.C and H.D.F.C Bank

6.3.9 Admission of Students

Admission committee monitors admission process

6.4 Welfare schemes for

Teaching	Credit Society
Non teaching	Credit Society
Students	Annexure -II

6.5 Total corpus fund generated

--

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	NAAC & KCG Agency	Internal	College Authority
	Yes/No		Yes/No	
Academic	Yes	Higher Edu.Guj.Govt	Yes	College
Administrative	Yes		Yes	College

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programs Yes No

For PG Programs Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- College has formed internal committee for exam. reforms
- College implements all reforms suggested by uni.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

Alumni meeting organized
Suggestions are invited

6.12 Activities and support from the Parent – Teacher Association

Parent –Teacher meet organized
Suggestions are invited

6.13 Development programs for support staff

Computer training to office staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation
Drive for clean and green campus
Drive for plastic free campus

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Monthly evaluation introduced
- Weekly test introduced
- Computer training given to office staff & Teaching staff
- Students are encouraged to use library resources through library session

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

All activities related to plan of action as decided by the IQAC were started and implemented in due time

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Counselling
Student welfare schemes by management as the college is located rural and distant area

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Tree plantation by NSS unit
- Clean and Green campus drive
- College NSS unit arranged programs and lectures for environmental awareness
- Students rally for "Swachhata Abhiyan"
- Student rally for " Swine flu" awareness
- "Plastic free campus" drive by college community

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- An excellent infrastructure, spreading over 8 acre
- An extremely supportive management
- Highly qualified and experienced faculty as per U.G.C norms
- Very active N.C.C. and N.S.S. unit.
- Excellent sports facilities and achievements by the students.
- An active and vigilant C.W.D.C
- Safe and secure and Wi-Fi compliant campus environment.
- Competitive mindset of students

Weakness

- Staff deficiency
- Library not fully modernized
- Less marketability of sum of the courses
- Most of the students are commuters and lack of public transportation

Opportunities

- Many Job opportunities in public private and government sectors.
- Encourages rural students to be a part of modern education
- Students develop social responsibilities by participating in N.C.C. , N.S.S. and other such activities.

Threats

- Increasing trends towards science and professional course
- To develop communication skills among rural students
- Lack of permanent staff (Admn and faculty) due to government

8. Plans of institution for next year

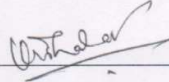
To strengthen students counseling so as to prepare them for competitive exams

More seminars and workshops are to be conducted

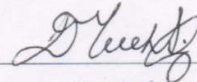
More emphasis to be put on project and research work

Name Prof. K. G. Thakur

Name Prin. Dr. D. P. Machhi



Signature of the Coordinator, IQAC



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